



CYNTHIA A. HARDING, M.P.H.
Interim Director

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September 25, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

A handwritten signature in blue ink that reads "Cynthia A. Harding". The signature is written in a cursive style.

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
AMEND MASTER AGREEMENT WORK ORDER NUMBER PH-002796-
W2 WITH THE REGENTS OF THE UCLA CENTER FOR HEALTH
POLICY RESEARCH FOR EVALUATION SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on May 6, 2014 to execute amendments to Master Agreement Work Orders (MAWO) for evaluation services that extend the term and provide an increase or decrease in funding up to ten percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable MAWO term, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On June 19, 2015, I notified your Board that I was exercising delegated authority to execute MAWO Number PH-002796-W2 with The Regents of the UCLA Center for Health Policy Research (The Regents) for evaluation services in the amount of \$124,119, effective upon execution through September 29, 2015, fully offset by Centers for Disease Control and Prevention funds. During negotiations, DPH discovered a mathematical error which resulted in a revised bid in the amount of \$162,218, and subsequently executed the MAWO for that amount effective July 31, 2015 through September 29, 2015.

Under the delegated authority referenced above, I will execute Amendment Number 1 to MAWO Number PH-002796-W2 with The Regents, effective date of execution, to: 1) extend the term through September 29, 2016; and 2) increase the MAWO by \$16,221, from \$162,218 to \$178,439.

The MAWO supports important evaluation services for DPH's Chronic Disease Prevention Strategy (CDPS) in Los Angeles project. The MAWO term extension and additional funds will allow The Regents to complete existing evaluation services for the CDPS project as well as include, as part of its targeted assessments, a synthesis of key population health metrics that can be measured and used to monitor health system characteristics that are expected to change as a result of the CDPS strategies.

County Counsel has reviewed and approved Amendment Number 1 to MAWO Number PH-002796-W2 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:os
#03387

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors